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| **City University of Seattle****Leadership in Education – Portfolio Review****Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**The template here is a guide for your presentation. The 1-4 assessment is based on the typical 1 = below standard, 2 = approaching standard, 3 = at standard, 4 = exceeds standard |
| **Dimension to be Assessed** | **Self-Assess****1-4** | **Faculty****1-4** | **Comments** |
| 1. **Growth Plan** “looks for”: Clearly developed plan with timelines, resources, strategies etc.(5 minutes) 1.1 – Using key words to set goals (increase, decrease, improve, maintain) when developing the goal statement – e.g., Increase my collaboration skills by working with others to achieve this goal. 1.2 – LPI results (or a similar instrument that shows growth overtime in relation to leadership skills analysis). LPI is the instrument that Kouzes and Posner developed for analyzing strengths & weaknesses relevant to leadership potential. 1.3 – Commitments – evidence regarding action that you are taking to help students succeed or to help colleagues to work together toward common goals. |  |  |  |
| 2**. Vision/ Mission & Platform** “looks for”: (5 minutes) 2.1 – Vision Statement 2.1.1 Professional  2.1.2 Personal  2. 2 – Mission Statements 2.2.1 Professional  2.2.2 Personal  2. 3 – Platform for Action  |  |  |  |
| 3. **Research/thesis** “looks for”:(5 minutes) 3.1 – Statement of the Problem 3.2 – Purpose of the Research 3.3 – Organization of the Study 3.4 – Review of Literature 3.5 – Methods & Procedures 3.6 – Findings (Results) 3.7 – Synthesis—conclusions, implications, recommendations (As much as these areas have been developed.) |  |  |  |
|  | **Self-Assess 1-4** | **Faculty 1-4** | **Comments:** |
| 4. **Internship and internship projects**“Looks for”4.1 – Projects undertaken during three internships4.2 – Benefits to the school community4.3 – Application and demonstration of leadership4.4 – What was learned in the internships |  |  |  |
| 5. **Definition/Reflections – Leadership applications** “Looks for”:(5 minutes)5.1 – Quoting leaders (3 or more prominent leaders who are meaningful to you, e.g., Greenleaf, Sergiovanni, Mandela, Gardner, Fullan, Senge, etc.) 5.2 – Own definition of leadership (concept of team should be emphasized). Consider the BCPVPA Leadership Standards in your definition or how your definition might relate to the BCPVPA standards |  |  |  |
| 6. **Reflections on Communications & Counselling** “Looks for”:(5 minutes)6.1 – Deep thinking & listening6.2 – Empathy6.3 – Leading others to come up with solutions to problems6.4 – Counselling skills6.5 – The ethics issue is emphasized.  |  |  |  |
| 7. **Reflections on Supervision & Instructional Leadership** “Looks for”:(5 minutes)7.1 – Ability to motivate others7.2 – Honest feedback7.3 – Showing commitment to help others to improve using specific outcomes & timelines7.4 – Lesson analysis7.5 – Lesson planning 7.6 – Coaching for ongoing improvement7.7 – accountability7.8 – Balanced Assessment – for & of learning |  |  |  |
|  | **Self-assess****1-4** | **Faculty 1-4** | **Comments:** |
| 8. **Use of Innovations & Technology** “looks for”:(5 minutes)8.1 – Use of technology on regular basis e.g. email, web, internet, research, power point8.2 – Use of technology tools8.3 – Creativity in the use of technology |  |  |  |
| 9. **Reflections on Readings/Fourfolds** “looks for”: (5 minutes) 9.1 – At least one reading or fourfold per course other than internships, practicum, field experience, research project is included in the portfolio |  |  |  |
| 10. **Reflections on Curriculum** “looks for”:(5 minutes)10.1 – Knowledge of curriculum development models10.2 – Knowledge of program evaluation10.3 – Ongoing improvement planning & implementation of specified curricula10.4 – Assessment tools & strategies10.5 – Program evaluation & revision – Knowledge & skills evidence of both areas. |  |  |  |
| 11. **Presentation Quality** “looks for”:(45-50 minutes, including Q + A)11.1 – Summary11.2 – Clarity  |  |  |  |
| **Additional comments/feedback**:  |